

# Registering Cargo

Check that deliverer has a “Dock Receipt” with all relevant information on.

Check following on cargo unit and dock receipt

1. Unit VIN / Chassis number (to be verified for accuracy)
2. Consignee name / address & notify name / address
3. Booking number and vessel /voyage number
4. Cargo units dimensions and weight check, and registered according to Höegh Autoliners rules and instructions
5. Cargo unit to be visually checked for major damages and missing items. Höegh Autoliners local office to be contacted if major damages, flat tires, mechanical deficient are noted that are not according to safe and secure standards for loading (mechanical-, safety-, security-, - issues).
6. Proper documents for Dangerous Goods, if applicable
7. Proper ISPM documentation, if applicable
8. Cargo to be security searched according to ISPS rules



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- Simple start-up, stop, driving and handling instruction to be supplied in English for sophisticated units such as high-tech, remote controlled, special equipped, and computer controlled machinery or vehicles which require specific operating procedures outside the norm of everyday equipment. In addition a 24 hour phone number for technical support should be provided.

