

# Ramp Meeting

Chief Officer, Port Captain and Stevedore representative to attend ramp meeting 1/2 hour before loading commences.

Ensure that an updated preload plan has been received by all parties. Stevedore personnel list must be handed over to the vessel.



## Highlight following items:

- Updated loading information
- Ramps and driveways properly marked
- Cargo holds properly illuminated
- Cargo holds fans running